

# **Georgia Flood Response Programme**

**Khulo District,  
Republic of Georgia**  
April – December 2005

Supporting Document

Oxfam GB Programme Evaluation

January 2006

Commissioned by: Oxfam Georgia

Evaluators: Karen Arakelyan, Tim Forster, Ghazi Kelani

## ***Evaluation of Oxfam Georgia's Flood Response Programme***

***Khulo District, Republic of Georgia***

***December 12<sup>th</sup> to 16<sup>th</sup> 2005***

### ***TERMS OF REFERENCE***

#### **BACKGROUND**

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During the period of April 25-30, 2005, a combination of torrential rains and the melting of snow caused heavy flooding in the mountainous regions of the Republic of Georgia. The rains coincided with the opening of two dams (one in Tblisi and another in Inguri) by the state authorities releasing additional water to Mtkvari River. This resulted in the rising of water levels in Mtkvari, Tskhenistskarti, Rioni, Lajauni and Tsageri rivers, which exacerbated the situation further. The exact numbers of people affected by the floods are unknown, but local government officials say there were no casualties. The floods caused massive landslides and mudflows that led to the damage and loss of agricultural land; homes, livestock and water drainage systems have been destroyed; roads and bridges swept away, isolating many communities in mountainous areas.

The expected outcomes of the project was to reduce public health risks to 6,400 men, women and children affected by the floods through the provision of affordable, accessible and usable water and sanitation facilities. Improved wastewater and sanitation systems will end the current practice of discharging waste and solid waste directly into the river thereby polluting water sources in villages located downstream. Finally, improved disposal of water and wastewater will improve drainage and reduce pollution of underground water sources in Khulo and neighbouring villages.

#### Planned Activities:

- Negotiate with District authorities about starting the reconstruction of the potable water system
- Carry out a detailed technical assessment to determine the 'actual' scope of work based upon the agreed sub-grant budget. Engineers from Oxfam, the Red Cross and District Architect This will lead to the preparation of drawings, technical specifications of construction materials, equipment (welding machines and excavators) and type of skilled and unskilled labour
- Announce a 'Tender for the rehabilitation of water and sanitation system in Khulo'
- Select a contractor to sub-contract (1) preparation of drawings and levelling surveys (2) purchase of new construction materials (pipes, fittings, cement, valves). (3) Provision of skilled labour (welders and hire of welding machines and other equipment)
- Work with the District authorities to provide equipment and assist in mobilising community groups to provide unskilled labour for carrying pipes and digging trenches
- Reconstruction of storage main reservoir of size 120 cubic meters (120,000 litres)
- Construction of two new reservoirs of size 10-15 cubic meters each to serve seven neighbouring villages of Khulo. All reservoir walls will be plastered and constructed using water-tight concrete and cement materials
- Installation of stop and sluice valves to control flow of water (equalisation of water flow)
- Replacement of the existing pipeline with a new one
- Renovation of the waste water and sewage system using the balance of funds
- Carry out public health promotion activities (promote early detection and treatment of primary diseases, monitoring health trends, promotion of household chlorination, solid waste disposal, Insecticide spraying against flies and mosquitoes, community mobilisation for efficient use of water and sanitation facilities).
- 20 households, families and individuals (50% men, 50% women) using the improper latrines will be targeted, which will serve as a model of change for promotion and replication.

In line with the Regional Business Plan for 2003-2006, our regional SCO 3.1 Objective is to “deliver appropriate humanitarian responses focusing on protection and helping people meet their livelihood needs and increase preparedness for major crises”. This intervention will strengthen humanitarian preparedness and response capacity of Oxfam Georgia - aiding the Oxfam MEEECIS Region to maximise its effectiveness, both in terms of staff potential and predictive ability. In that sense, this initiative will contribute to MEEECIS “Emergency Preparedness and Humanitarian Capacity” programme (P00008) managed by the Regional Humanitarian Coordinator. Lessons learned before, during and after the implementation of the emergency programme will be used to improve future response in the MEEECIS region.

The programme strived to be flexible according to the evolution of the context.

## **PURPOSE AND OBJECTIVES OF THE EVALUATION**

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The primary purpose of this evaluation exercise is to improve institutional learning and to share experiences between both programme and staff; Oxfam and the Georgian Red Cross Society. While the evaluation will measure impact and appropriateness, it is intended to highlight best practice which can be translated into preparedness policy and enhance performance and accountability.

The report will be submitted to the Georgia CPM, MEEECIS RMT and EMP Group, the HD Humanitarian Coordinator for MEEECIS, and the GRCS and the IFRC Georgia Delegation.

The intended audience for this evaluation report is programme staff, management staff, donors, other agencies, and primary stakeholders where possible and feasible.

## **EVALUATION METHOD(S)**

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Oxfam would like to investigate process as well as impact. As in any emergency, management and response decisions have a great deal of influence on the impact a programme may have. The decisions could include choice of partners, level of direct operationality, speed of response given the context, technical capacity, management capacity, and coordination (internal with partners and external with traditional international partners and government). The final choice of methodology should take into account the above questions as well as more traditional evaluation techniques for measuring impact. *Annex 1* contains an adapted methodology used by Oxfam for evaluating emergency response (from Oxfam’s HRM) to be used as a reference tool only.

### *Document Research*

- Oxfam program files (Appraisal of partner organization – The Red Cross society of Georgia, Assessment Reports, Project Proposal, etc.)
- Other agency documentation (Tender documentation)

### *Interviews*

- Stakeholder (one on one, focus groups, etc.)
- Partner organizations and agencies (Mamuka Burduli, Otari Davitadze, Giorgi Gigiberia, Gocha Guchashvili of the Georgian Red Cross Society)
- Contractors (LTD “PONI”)
- Government departments (Head of the District Council Mr. Tarel Abuladze, and his two deputies Mr. Rezo and Khulo Architect Mr. Gurami)
- Relevant Oxfam programme staff

### *Strategic Partnership Appraisal*

Following an organisational restructuring, the GRCS is in the process of re-establishing its administrative and programme management procedures, which include procurement and contract management procedures. Additionally the relationship between the GRCS and the IFRC is weak. It will be important for Oxfam to be able to judge the ability of the GRCS to be a trusted strategic partner in future interventions.

### *Technical Appraisal*

- Appraisal of implemented activities
- Review of operational and maintenance plan
- Understanding of project handover to Khulo District authorities.
- Review against SPHERE standards
- Quality of training program devised (or planned by the GRCS)
- Appropriateness of training (PHP and PHE) material used
- Appropriate of technical design and installation
- Recommendations for future action, if required

## **TEAM COMPOSITION**

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The evaluation will be undertaken by two internal international staff and the Georgia Humanitarian Programme Officer:

- One Team Leader with experience of humanitarian response and knowledge of Red Cross ways of working;
- One member with water and sanitation technical experience, preferably with mastery of participatory approaches and integration of programmes (in reference to broad integrated public health programs);
- The Georgia Humanitarian Officer with experience in public health and hygiene promotion, and participatory approaches and integration of programmes
- To be familiar with the NGO/Red Cross Code of Conduct, SPHERE minimum standards, the People in Aid Code, InterAction Field Protocol, Oxfam procedures, and best practice, and other regulatory codes;

## **TIMETABLE**

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The assessment is planned to begin December 12<sup>th</sup> and run until December 16<sup>th</sup>. The end date of the programme is November 15<sup>th</sup>.

The final evaluation report should be submitted by January 7<sup>th</sup> 2006.

## **OUTCOMES**

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The main outcome will be an evaluation report in English (funds will be made available for translation of this document into Russian/Georgian if deemed necessary). The report will strive to be process oriented rather than reporting solely on what happened, Oxfam would also like information on why it happened.

One dissemination workshop with Oxfam and GRCS staff - preferably in Batumi but also possible in Tblisi.

### **The final report will be composed of the following:**

- Title page
- Table of contents
- Executive summary
- Context
- Programme overview
- Timeliness and appropriateness of response

- Technical evaluation
- Review of good practice: use of international standards (SPHERE, NGO/Red Cross Code of Conduct, etc.
- Review of stakeholder consultation and participation
- Impact, particularly in reference to public health
- Review of possibility for replication in other emergency contexts in the Caucasus
- Review of programme and project management
- Accountability – upwards and downwards
- Conclusion

## **BUDGET**

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The budget for this evaluation will be covered by the Regional Humanitarian Coordinators budget – GL140 45500 G50100 F01 MECA37 AAA

<b>Description</b>	<b>Unit</b>	<b>£</b>	<b>Days</b>	<b>Total</b>
International Travel	3	500	1	1,500
National Travel	1	30	7	210
Hotel Accommodation	5	40	7	1,400
Subsistence	5	15	7	525
<b>Total</b>				<b>3,635</b>

**[Annex deleted]**

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